

**WOODHILL HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
March 10, 2017**

CALL TO ORDER: Ralph Thompson called the meeting to order at 6:00 p.m. The following additional Board Members were present: Bob Stewart and Fred Pulve.

MINUTES: Robin Thomas read the minutes from the December 9, 2016, meeting.

MOTION made by Fred Pulve to approve the minutes, second by Ralph Thompson. The Motion carried.

TREASURER REPORT: The Board reviewed the financial statement from through March 10, 2017, as presented by Jere Jarrell.

There were 3 disbursements to close out 2016, totaling \$1,328.03.

MOTION made by Fred Pulve, second by Ralph Thompson to approve the disbursements for end of year 2016. The Motion carried.

There have been 15 disbursements for the first quarter of 2017, totaling \$4,751.46.

MOTION made by Fred Pulve, second by Ralph Thompson to approve the disbursements for the first quarter of 2017. The Motion carried.

Total assets year-to-date are \$47,732.60, with \$5,836.96 in Accounts Receivable.

MOTION made by Fred Pulve to accept the financial report presented by Jere Jarrell, second by Ralph Thompson. The Motion carried unanimously.

ARCHITECTURAL REPORT: Dan Kealey reviewed the six (6) requests received since the last meeting. 5 were approved and 1 was denied.

NEW BUSINESS:

Employee Theft Insurance Coverage – Jere Jarrell presented a recommendation to increase the Employee Theft Insurance coverage from \$40,000 to \$50,000 at an annual cost of \$14.00.

MOTION made by Fred Pulve, second by Ralph Thompson to approve the increase in insurance coverage. The Motion carried.

Handrail Painting –

MOTION made by Fred Pulve, second by Ralph Thompson to approve the handrail painting by Tom Cooka for \$500.00. The Motion carried.

Install Riprap in Drainage – Jere Jarrell is going to obtain bids to install additional riprap in 14 drainage easements at the headways.

Sign Cleaning – Jere Jarrell is going to look into what can be used to clean the efflorescence from the monument signs.

Pet Signs –

MOTION made by Fred Pulve, second by Ralph Thompson to approve 6 Clean up after your Pet signs for \$147.00. The Motion carried.

Bank Signatures –

MOTION made by Fred Pulve, second by Ralph Thompson approving the letter to Chase Bank for bank signing signatures.

2016 Annual Compilation –

MOTION made by Fred Pulve, second by Ralph Thompson to approve the 2016 Annual Compilation report as submitted by Jere Jarrell. The Motion carried.

There being no further business, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Robin L. Thomas, CMCA, AMS
AMCOR PROPERTY PROFESSIONALS, INC.