

WOODHILL HOMEOWNERS ASSOCIATION BOARD MEETING

Payson Library Meeting Room, 6:00 p.m.

Meeting Date: 5-13-2011

**CALL TO ORDER**

Call to order on 5-13-11 at 6:02pm by Mark Miller, President.

Confirmed quorum, Mark Miller, Tammy Pickering. John Summits, Ed Cameron present.

“Homeowners List” passed for homeowners to sign in

**Lucy Brigg’s – Block Watch Report**

Report on areas with contacts or no contacts. Some have no phone numbers

Each area is to have a captain and instruction sheet. Hand out hard copies on hard stock with info needed for each person. Resident posts one copy on refrigerator- Emergency contacts, car license tags.

Responsibilities for block captains? Contact homeowners and getting form completed (voluntary). Keep copy and compile telephone tree for each area for emergency use. Also obtaining e-mail addresses for most. Captain is also the contact to report activity they question.

Next newsletter (July), can request volunteers for block captains. Lucy will create the article. Mark will check with Jere for phone numbers.

Lucy is trying to wrap up in next few months, will meet with block captains to make everyone familiar and comfortable.

Lunch bunch coordination transferred to Theresa Garre on 600 N. Woodhill Rd. Phone # 978-1421

**SECRETARY’S REPORT – Tamara Pickering**

Minutes from April 8, 2011 were reviewed and motion to approve by Ed, second by John , all in favor.

**TREASURER’S REPORT – Ed Cameron**

Balance sheet and income statement reviewed and approved as presented. Eight disbursements to approve.

Balance summary for receivables - approximately 55% is due to one account, believe we will not recover due to insolvency. Allowance for doubtful account will need to be increased by \$2000, bringing up to \$3000. Tammy moved to approve, second by John.

All in favor. Ed will inform Jere. Showing \$1509.43 as write downs for bad debt.

Therefore allowance may need to be increased again later in the year.

Motion to approve disbursements by Ed, second by John. All in favor

**ARCHITECTURAL REPORT – John Summits**

Architectural Review Updates

Lot 63 installing 6ft high cedar fence, to be stained clear natural, approved

Lot 250 house being painted from approved palette of colors

Lot 277 new occupants

John has received several calls from Lot 275 new homeowner to submit plans for fence and wall.

Website updated with form changes

**OLD BUSINESS**

Property Manager Review: Robin's proposal presented. Jere and Ed were to determine top three companies to request for proposal. No request has been sent.  
Ed to get request quote for six months trial period with AmCorp to determine our needs.

Weed issues: Ralph and Fred have not conducted review yet, will do within next several weeks.

Parking: No violation notices have been sent. Some copies of rules and regulations placed on vehicles. Street parking is biggest concern.

Spring clean-up: Went well, dumpster emptied numerous times, tree removed from lot.

**NEW BUSINESS**

Request from Jere to authorize painting of guard rails. Mark will check with previous painter and Tom and ask for quotes.

**HOMEOWNER'S OPEN FLOOR DISCUSSION**

Neighborhood watch noted above

**ADJOURNMENT**

Next Meeting: June 10, 2011

Motion to adjourn by Ed, second by John, all in favor.

Meeting adjourned at 6:50pm